

## CPC Traffic Working Group (TWG) Terms of Reference 2021



The Comberton Parish Council Traffic Working Group is delegated by the Parish Council to:

Continue to review the transport section of the Comberton Parish Plan and to make recommendations for implementation of projects to the Parish Council clearly indicating any anticipated costs.

The TWG is tasked with bringing forward any project to spend any allocation in the Financial Year.

For each financial year (1st April to 31st March), prepare a budget outlining anticipated expenditure.

### The TWG Group:

- Must have due regard for the Parish Council's Standing Orders.
- May seek advice or information from the District or County Councils and/or other body to enable it to understand or carry out its duties more effectively.
- Should liaise with other Parish Council committees as appropriate.
- May co-opt parishioners and others to join the group.

**Administrative matters:** No formal agenda, minutes or meeting are required as a working group not a committee, but it should report to the Parish Council regularly on its activities.

### Members 2020 – 2021

Cllr's Martin (Convenor), , Feldman and Scott, and Mrs A Barford (Co-opted).