

COMBERTON PARISH COUNCIL



To All Members of the Comberton Parish Council:

You are summoned to attend the Comberton Parish Council Meeting, to be held on **Wednesday 13th December 2023, at Comberton Village Hall, at 7.30pm.**

The meeting is open to members of the public.

L White – Locum Clerk 5th December 2023

AGENDA

- 23-24/103. Chairman’s Welcome and Thanks**
- 23-24/104. Apologies for absence**
- 23-24/105. To receive declarations of interests from councillors on items on the agenda**
- 23-24/106. County and District Councillor reports**
- 23-24/107. Public participation – (15 minutes)**
- 23-24/108. To approve the minutes of the meeting held on 8th November 2023**
- 23-24/109. Matters arising (for information only)**
- 23-24/110. Endurance** - To receive an update on the ongoing discussions with Endurance about the S106 Agreement
- 23-24/111. Website matters** to receive an update on the new website and to approve the launch.
- 23-24/112. Trees and Open Space Matters**
- 111.1 To consider proposals from the community to create a Nature Network within the village.
- 111.2 To consider the Handyman’s report
- 23-24/113. Planning matters** - to receive a report from the Planning Committee.
- 23-24/114. Finance, procedure and administration**
- 114.1 To approve the payments as listed
- | Inv | Supplier | Description | Total |
|-------------|-------------------------|-------------------------------------|-----------|
| 2024-11-699 | Simple Solutions | November Payroll | £15.00 |
| 2451 | Parish Council Websites | New website deposit (35%) | £314.58 |
| 2697 | RH Landscapes | November Grass Cutting | £1,388.00 |
| | Salaries | Nov Staff Costs inc HMRC & Pensions | £1,984.31 |
- 114.2 To consider the appointment of the Locum Clerk to be able to access the bank account to set up payments only.
- 114.3 To consider quotations received to fix the Sensory Garden
- 114.4 To note the receipt of the 2023/24 Pay Award as announced by the National Association of Local Councils and to agree to adopt them for all staff.
- 114.5 To consider the budget for 2024/25 including the Edge proposal and the precept request to be made

23-24/115. To receive reports and updates from working groups and members for information

23-24/116. Motion to Exclude

That under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted

23-24/117. Employment Matters

To receive an update on current employment matters and to consider proposals from the recruitment company

23-24/118. Motion to Re-Admit the Public and Press

To resolve that the confidential business having been concluded the press and public be re-admitted to the meeting.