

# COMBERTON PARISH COUNCIL



**To All Members of the Comberton Parish Council:**

You are summoned to attend the Comberton Parish Council Meeting, to be held on

**Wednesday 10<sup>th</sup> April 2024, at Comberton Village Hall, at 7.30pm.**

The meeting is open to members of the public.

J Brewer - Clerk

## AGENDA

- 24-25/1. Chairman's Welcome and Thanks**
- 24-25/2. Apologies for absence**
- 24-25/3. To receive declarations of interests from councillors on items on the agenda**
- 24-25/4. County and District Councillor reports**
  - None received – Michael Atkins away
- 24-25/5. Public participation – (15 minutes)**
- 24-25/6. To approve the minutes of the meeting held on 13<sup>th</sup> March 2024**
- 24-25/7. Matters arising (for information only)**
- 24-25/8. Endurance - To receive an update on the ongoing discussions with Endurance**
- 24-25/9. To consider new councilor application for co-option**
- 24-25/10. To receive reports and updates from working groups and members for information:**
  - 10.1 Tree Working Group
    - i. To discuss the hedge opposite the Post Office
    - ii. To discuss the boundary behind the village hall/on Hines Lane
  - 10.2 Transport Working Group
    - i. Greenways - To discuss a proposal to install a zebra crossing on Barton Road, West of Woottens Close
  - 10.3 Recreation Working Group
  - 10.4 Pavilion Working Group
  - 10.5 Pond Working Group
  - 10.6 Finance Working Group
  - 10.7 HR Working Group
- 24-25/11. Planning matters - to receive a report from the Planning Committee.**
- 24-25/12. Finance, procedure and administration**
  - 12.1 To approve the payments as listed:

Libby White	Locum clerk services - 3rd,5th, 19th Feb 24	£ 210.00	PAID
Libby White	Locum clerk services - 7th, 15th 18th Jan	£ 218.75	PAID
Libby White	Locum clerk services - writing miutes 10th Dec 24 and mileage	£ 113.10	PAID
Libby White	Locum clerk services - 1st to 19th November 23 and printing expenses	£ 220.75	PAID
Libby White	Locum clerk services - October 2023	£ 279.35	
R Mister	Reimbursement for batteries for CCTV cameras	£ 5.99	
South Cambridgeshire District Council	Collection charge of general waste 1st April 24 - 31st March 25	£ 1,076.49	
HMRC	PAYE & NI	£ 117.00	
RH Landscapes	Grass cutting 20/03/24	£ 1,136.10	
Opus Energy	Street lights	£ 86.96	
MOLE PIOTROWICZ	Padlock replacement for rec car park	£ 31.03	
CAPALC	CAPALC Membership renewal 24-25	£ 690.76	
	April salaries	£ 1,314.56	
Simple Solutions	April Payroll	£ 15.00	
Three	March phone bill	£ 10.00	
Royal Mail	New PO Box	£ 396.00	
Community Actions Suffolk	Village Hall building insurance	£ 1,343.12	To be reimbursed by the VH
Beverley Page	Clerk phone purchase reimbursement	£ 279.99	

12.2 To consider sensory garden quotes

12.3. To consider village map quotes

12.4 To consider renewing membership to CAPALC - £690.76

#### **24-25/13. Communal facility matters**

13.1 Maintenance Officer report

13.2 To discuss the need for repair to path around Meridian school playing fields

13.3 To discuss the recreation park footpaths

13.4 To discuss the opportunity to install electric vehicle charging points

13.5 Lawnmowers in bunker