



**COMBERTON
PARISH COUNCIL**

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To All Members of the Comberton Parish Council:

You are summoned to attend the Comberton Parish Council Meeting, to be held on
Wednesday 12th June 2024, at Comberton Village Hall, at 7.30pm.

The meeting is open to members of the public.

J Brewer - Clerk

AGENDA

- 24-25/27. Chairman's Welcome and Thanks**
- 24-25/28. Apologies for absence**
- 24-25/29. To receive declarations of interests from councillors on items on the agenda**
- 24-25/30. County and District Councillor reports**
- 24-25/31. Public participation – (15 minutes)**
- 24-25/32. To approve the minutes of the meeting held on 8th May 2024**
- 24-25/33. Matters arising (for information only)**
- 24-25/34. To receive reports and updates from working groups and members for information:**
 - 34.1 Tree Working Group
 - To review quotes for pollarding Harbour Avenue tree
 - To review quotes for Hines Lane works
 - 34.2 Transport Working Group
 - Local Highway Improvement proposals
 - 34.3 Recreation Working Group
 - 34.4 Pavilion Working Group
 - 34.5 Pond Working Group
 - 34.6 Finance Working Group
 - 34.7 HR Working Group
- 24-25/35. Planning matters - to receive a report from the Planning Committee.**
- 24-25/36. Finance, procedure and administration**
 - 36.1 To approve the payments as listed:

Inv Date	Inv No	To Whom	Details	TOTAL
08-May-24	78841	ROSPA	Annual inspection for play areas	£ 348.00
14-May-24	KI-BFCAB7B2-0012	EON	Pavilion electricity May	£ 196.13
31-May-24	3042	RH Landscapes	Grass cutting - May	£1,136.10
03-Jun-24		Comberton Baptist Church	EDGE - Easter - May 24	£ 643.08
04-Jun-24		Simple Solutions	Missing payments from 2023	£ 107.50
04-Jun-24	2025-06-781	Simple Solutions	June payroll	£ 15.00
15-Jun-24		Staff salaries	June salaries	£1,314.56
21-Jun-24		HMRC	PAYE & NI - June	£ 117.00
10-Jun-24		Clerk phone bill	June	£ 10.00
15-Jun-24		R Mister	Reimbursement for strimmer petrol	£ 25.00

36.2 To consider the purchase of a printer for Clerk

36.3 To receive and consider the Internal Auditor Report for 2023/24

36.4 Review of Asset Register

36.5 To review and approve Section 1 'Annual Governance Statement 2023/24' of the Annual Governance and Accountability Return

36.6 To review and approve Section 2 'Accounting Statements 2023/24' of the Annual Governance and Accountability Return

36.7 To note that the period for the exercise of public rights will run from 14th June to 25th July 2024

36.8 Payment for Meridian drainage

24-25/37. Communal facility matters

37.1 To discuss the cones near the GP surgery on Green End

37.2 Grass cutting contract

37.3 Bill for safety of electric-powered micromobility

37.4 Forest School – Playgroup

37.5 Decision on EV charging opportunity

24-25/38. Sewage issues

24-25/39. CPERC - £336+VAT

24-25/40. Declaration of Acceptance of Office – Cllr Martin, Cllr Banks, Cllr Gara and Cllr Bottrill

24-25/41. Date of next meeting: 10th July 2024