



**COMBERTON
PARISH COUNCIL**

COMBERTON PARISH COUNCIL

To All Members of the Comberton Parish Council:

You are summoned to attend the Comberton Parish Council Meeting, to be held on

Wednesday 9th April 2025, at Comberton Village Hall, at 7.30pm.

The meeting is open to members of the public.

Jessie Brewer

Jessie Brewer - Clerk and Proper Officer

AGENDA

- 24-25/176 Chairman's Welcome and Thanks – (2 minutes)
- 24-25/177 To approve apologies for absence – (2 minutes)
- 24-25/178 To receive declarations of interests from councillors on items on the agenda – (2 minutes)
- 24-25/179 County and District Councillor reports – (5 minutes)
- 24-25/180 Public participation – (15 minutes)
- 24-25/181 To approve the minutes of the meeting held on 12th March 2025 (2 minutes)
- 24-25/182 Matters arising (for information only) – (5 minutes)
- 24-25/183 Endurance – (10 minutes)
- 24-25/184 EWR – (10 minutes)
 - 184.1. EWR communication plan
- 24-25/185 Planning matters – (5 minutes)
- 24-25/186 Finance, procedure and administration – (5 minutes)
 - 186.1. To approve payments as listed:

JESSIE BREWER

| To Whom | Details | TOTAL |
|---------------------------------------|--|--------------|
| Staff salaries | April salary 25 | £ 1,622.77 |
| Royal Mail | Annual PO Box fee | £ 371.50 |
| CAPALC | Councillor training | £ 600.00 |
| Community Actions Suffolk | Village hall buildings insurance renewal (Ansvr) | £ 1,673.80 |
| Suffolk County Council | Streetlights | £ 53.34 |
| Comberton Shed | Funding for start up in Comberton | £ 500.00 |
| South Cambridgeshire District Council | Charge for collection of general waste | £ 1,178.84 |
| LSK Hire | Deposit for loo hire - Summer Festival | £ 90.00 |
| RH Landscapes | Grass cutting March 25 | £ 1,136.10 |
| Comberton Library | Summer reading challenge 25 | £ 150.00 |
| SLCC | FiLCA Course | £ 144.00 |
| R Mister | Reimbursement for noticeboard repairs | £ 70.55 |
| Pensions and PAYE | April | Confidential |
| St Marys Church | Donation for paths | £ 500.00 |
| Simple Solutions | April payroll 25 | £ 25.00 |
| EON | Pavilion electricity | £ 5.00 |
| Three | Clerk phone bill - April 25 | £ 10.00 |
| Cover Marquee | Marquee insurance for Summer Festival | £ 439.67 |
| Amazon | Bin bags | £ 17.80 |
| Amazon | High vis vests for Rick | £ 15.98 |

186.2. To approve and sign the bank reconciliation (Cllr Page and Cllr Martin)

186.3. To evaluate the councils need to adopt a financial assistance package and review the quotes

24-25/187 To consider quotations for replacing the village hall lights

24-25/188 To consider the lease of 6 Green End to be transferred to a new tenant

24-25/189 To consider supporting the Comberton Library with the Summer Reading Challenge

24-25/190 To receive reports and updates from working groups and liaison managers for information:

190.1. Transport Working Group (Cllr Michel) – (2 minutes)

a) Update on parking

190.2. Recreation Working Group (Cllr Marshall) – (5 minutes)

190.3. Pavilion Working Group (Cllr Marshall) – (2 minutes)

a) To consider the three quotes for the installation of an external pavilion socket

190.4. Finance Working Group (Cllr Page) – (5 minutes)

190.5. HR Working Group (Cllr Martin) – (2 minutes)

190.6. Sewage (Cllr Michel) – (8 minutes)

a) To discuss sewage and drainage communication plan

190.7. Comberton Village College (Cllr Edwards) – (2 minutes)

190.8. Meridian Primary School (Cllr Michel) – (2 minutes)

190.9. Comberton Playgroup (Cllr Evanson) – (2 minutes)

190.10. Police Liaison (Cllr Haslop) – (2 minutes)

JESSIE BREWER

190.11. Summer Party (Cllr Edwards) – (2 minutes)

- a) Invite, and confirm, which councillors are to host Summer Festival

190.12. Comberton Shed (Cllr Banks) – (5 minutes)

190.13. Tree/Nature Recovery/Pond Working Group (Cllr Miles) – (10 minutes)

24-25/191 Date of next meeting:

Wednesday 14th May 2025 – Annual Parish Meeting

Wednesday 21st May 2025 – Annual Meeting of the Parish