



**COMBERTON
PARISH COUNCIL**

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Minutes of the March 2026, full council meeting of the Parish Council, held at the Comberton Village Hall, Wednesday 11th March 2026, at 7.30pm.

Present: Cllr Miles, Cllr Page, Cllr Moffat, Cllr Evanson, Cllr Chilvers, Cllr Bottril, Cllr Edwards, Cllr Michel, Cllr Marshall

Meeting opened at: 7:30pm

Members of the public: 2

Jessie Brewer - Clerk and Proper Officer

MINUTES

24-25/171 Chair's welcome - (1 minute)

24-25/172 To receive apologies for absence – (1 minute)

Cllr Martin and Cllr Banks sent their apologies. Cllr Michel proposed that these were accepted. Cllr Edwards seconded this and all were in favour.

24-25/173 To receive declarations of interests from councillors on items on the agenda – (2 minutes)

None received.

24-25/174 County and District Councillor reports – (5 minutes)

None received.

Cllr Evanson entered the meeting at 7:32pm.

24-25/175 Public participation – (15 minutes)

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairperson. This is limited to 3 minutes per speaker.

Two members of the public came to support the Greenways business plan. One resident was very pleased by having the new cycle paths on Long Road, in particular.

24-25/176 Approve minutes of the meeting held on 11th February 2026 - (1 minute)

Cllr Michel proposed that the minutes were approved. Cllr Edwards seconded and all were in favour.

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Cllr Page abstained due to absence during the last meeting.

24-25/177 Matters arising (for information only) – (5 minutes)

None.

24-25/178 Planning matters – (5 minutes)

A meeting will be scheduled in the next month.

24-25/179 Finance, procedure and administration – (5 minutes)

179.1. To approve payments as listed:

Cllr Michel proposed that these were approved. Cllr Moffat seconded and all were in favour.

Recipient	Description	Total
Staff salaries	March 26	£1,861.93
PAYE, NI & Pensions	March 26	£401.03
Three	March phone bill	£10.00
Simple Solutions	March 25 payroll	£25.00
Scribe	Monthly finance package	£42.00
Suffolk Street Lighting	1st April 25 - 31st March 26	£82.81 + VAT
R Mister	Reimbursements for communication board	£48.22
Canva	March 26 subscription	£13.00
Glasdon	Bins	£3,923.86
Amazon	Laptop stand	£11.39
Amazon	print cartridges	£83.23
Big Printing	Communcation board	£144.00
Foxcotte	Watts Wood tree work	£264.00
Baptist Church	EDGE October - Feb 26	£699.00
Microshade	Monthly invoice - March	£75.11
Foxcotte	Thornbury tree work	£336.00
County Broadband	March 26 internet pavilion	£28.99
Parish Online	Annual subscription	£108.00

179.2. To approve and sign the bank reconciliations for February 2026

Cllrs Edwards and Page signed and approved this.

Cllr Marshall entered the meeting at 7:40pm

24-25/180 To receive reports and updates from working groups and liaison managers for information:

a) Transport Working Group – (10 minutes)

i. Greenways

The planning application has not yet been validated, but we understand this is expected very soon. From that point, it will be possible to view the planning application on the County Council website and to comment on it. This application mainly relates to the “off-road” sections of the project.

To discuss the full business case as per below link:

greatercambridge.org.uk/asset-library/Sustainable-Transport/Active-Travel-

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[Projects/Greater-Cambridge-Greenways/Comberton-Greenway/Comberton-Greenway-Full-Business-Case.pdf](#)

Cllr Michel proposed that the council support the Comberton Greenway plans as detailed in the business case, while highlighting several points for consideration, including the link to Barton, the need to review speed-limiting measures, a dropped kerb at the roundabout, planting, and the installation of bollards at all entries to the off-road sections. The proposal was seconded by Cllr Edwards and approved unanimously.

- b) Recreation & Pavilion Working Group – (5 minutes)
- i. To review options for current pavilion
- Cllr Edwards is working on a proposal to develop a more unified approach to working with the sports clubs.
- c) Finance Working Group – (10 minutes)
- No update.
- d) HR Working Group – (2 minutes)
- It was noted that the clerk's appraisal is still outstanding.
- e) Sewage – (4 minutes)
- No update.
- f) Footpaths – (5 minutes)
- i. To consider the work recommended by the RoW officer on the path connecting Swaynes Lane and Barton Road
- The RoW Officer is not satisfied with the current condition of the path. The Maintenance Officer will be asked to tidy the overgrown sections that can be managed locally, and the Clerk will contact the County Council to establish what action they can take.
- Cllr Evanson proposed that the council contact the RoW Officer to clarify what steps can be taken, and then follow up with the Maintenance Officer. The proposal was seconded by Cllr Edwards and approved unanimously.
- ii. To consider options for the Drift, including potential reclassification from its current year-round BOAT status
- Cllr Moffat proposed that we approach the County Council regarding installing gates across the drift and Royston Lane. Cllr Edwards seconded this and all were in favour. Clerk tasked with contacting them.
- g) Comberton Village College – (2 minutes)
- CVC raised concerns about implementing measures to mitigate the impact of East West Rail on the school.
- It was also noted that the double yellow lines opposite the Co-op are being slightly ignored. Cllr Michel will contact Cambridgeshire County Council to request patrolling and enforcement in the area.
- h) Meridian Primary School – (2 minutes)
- No update.

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- i) Comberton Playgroup – (2 minutes)
- i. To review the grant application for a donation for new doors and accompanying documents
- Cllr Evanson proposed that the council grant the budgeted £5,000, on the condition that written confirmation is obtained from the conservation officer approving the chosen doors. Cllr Moffat seconded this and all were in favour.
- j) Comberton Village Hall – (2 minutes)
- No update.
- k) Police Liaison – (2 minutes)
- i. To consider Countryside Watch membership
- Rescheduled for next meeting due to Cllr Martin's absence.
- l) EWR – (5 minutes)
- It was noted that a group of local parish councils have a meeting organised with the department of transport in parliament. Cllr Evanson will try and attend this.
- m) Comberton Shed – (5 minutes)
- No update.
- n) Natural Environment Committee – (5 minutes)
- Covid-19 commemorative tree to be installed on the green at the junction of Harbour and Barton Road, near the map. Maintenance Officer to liaise with the neighbouring resident.
 - Concerns were raised over Watts Woods regarding littering and fly-tipping.
 - Tree to be installed at Memorial Corner, Swaynes Lane/war memorial; arrangements being considered for cleaning the memorial.
 - It was noted that a tree survey will be undertaken, and three quotes will be sought.
 - Discussion will be held regarding the long-term plan for Thornbury.

24-25/181 Date of next meeting: To be confirmed

The next meeting will be held on: April 8th at 7:30pm.

Meeting closed at 8:57pm.