



COMBERTON PARISH COUNCIL

Minutes of the April 2026, full council meeting of the Parish Council, held at the Comberton Village Hall, Wednesday 8th April 2026, at 7.30pm.

Present: Cllr Miles, Cllr Page, Cllr Moffat, Cllr Evanson, Cllr Chilvers, Cllr Edwards.

Meeting opened at: 7:34pm

Members of the public: 0

Jessie Brewer - Clerk and Proper Officer

MINUTES

25-26/182 Chair's welcome - (1 minute)

25-26/183 To receive apologies for absence - (1 minute)

Cllrs Marshall, Bottrill, Banks, Martin and Michel sent their apologies. Cllr Moffat proposed the absences were approved. All were in favour.

25-26/184 To receive declarations of interests from councillors on items on the agenda - (2 minutes)

None received.

25-26/185 County and District Councillor reports - (5 minutes)

Cllr Lisa Redrup attended the meeting and gave a short update. Apologies were given for the lack of monthly reports that were sent to the Parish Council. The reports can be found on the Comberton Parish Council website.

25-26/186 Public participation - (15 minutes)

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairperson. This is limited to 3 minutes per speaker.

25-26/187 Approve minutes of the meeting held on 11th March 2026 - (1 minute)

Cllr Moffat proposed that these were approved. Cllr Page seconded this and all were in favour.

25-26/188 Matters arising (for information only) - (5 minutes)

None.

25-26/189 Planning matters - (5 minutes)

None.

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25-26/190 Finance, procedure and administration – (5 minutes)

190.1. To approve payments as listed:

Cllr Moffat proposed that all payments were approved, once the shipping cost on the English Woodlands invoice was clarified. Cllr Page seconded this and all were in favour.

Recipient	Description	Total
Staff salaries	April 26	£1,862.13
PAYE, NI & Pensions	April 26	£400.83
Three	March phone bill	£10.00
Simple Solutions	April 25 payroll	£25.00
Scribe	Monthly finance package	£42.00
Canva	April 26 subscription	£13.00
Baptist Church	EDGE Feb - Easter 26	£699.00
Microshade	Monthly invoice - April	£75.11
English Woodlands	Hawthorn whips	£72.30
County Broadband	March 26 internet pavilion	£28.99
Eclipse Sound	Deposit for stage - Bands in Park	£324.00
Firecrest	Deposit for band - Bands in Park	£170.00
Henry Winning	Twine for rec	£19.37
Amazon	Plastic folders	£5.99
Community Heartbeat	Annual membership for defib	£162.00
CAPALC	CAPALC, NALC memberships, DPO scheme	£717.33
SCDC	Waste collection - annual fee	£1,225.64
Lloyds	Multipay monthly fee	£3.00

190.2. To approve and sign the bank reconciliations for March 2026

This was signed and approved by Cllrs Page and Moffat.

25-26/191 To discuss solutions for mitigating damage to grass verges

Cllr Miles proposed to send a letter to households who have had construction work completed, to ask them to rectify the grass verges when completed. Cllr Page seconded this and all were in favour.

Cllr Edwards joined the meeting at 7:54pm

25-26/192 To receive an update on the Bands in the Park event

Cllr Edwards provided an update, confirming that five bands have been booked and a stage arranged. Attendance is estimated at 500–1,000 people. The event is scheduled for 11 July, with a budget of £3,000.

25-26/193 To discuss rubbish bins:

193.1. Near bunker

Cllr Miles proposed to remove this bin. Cllr Page seconded this and all were in favour.

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193.2. Near pond

Cllr Miles proposed to remove this bin. Cllr Page seconded this and all were in favour.

25-26/194 To receive reports and updates from working groups and liaison managers for information:

a) Transport Working Group - (2 minutes)

No update.

b) Recreation & Pavilion Working Group - (5 minutes)

No update.

c) Finance Working Group - (2 minutes)

No update.

d) HR Working Group - (2 minutes)

No update.

e) Sewage - (2 minutes)

No update.

f) Footpaths - (5 minutes)

Cllr Evanson gave an update on the Barton Road-Swaynes Lane path. The council has received feedback from the Rights of Way officer regarding the refurbishment plans. The next step is to contact Dove Cottage to inform and consult them about the proposed improvements.

g) Comberton Village College - (2 minutes)

No update.

h) Meridian Primary School - (2 minutes)

No update.

i) Comberton Playgroup - (2 minutes)

No update.

j) Comberton Village Hall - (2 minutes)

No update.

k) Police Liaison - (2 minutes)

No update.

l) EWR - (5 minutes)

It was noted that EWR has announced new consultations starting on 14 April. Cllrs Moffat and Evanson confirmed they will be attending.

m) Comberton Shed - (5 minutes)

No update.

n) Natural Environment Committee - (5 minutes)

It was noted that three quotes for the tree survey have been received.

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It was also noted that the Jubilee Wood and Watts Wood management plans are in discussion with the Nature Recovery Steering Group.

25-26/195 Date of next meeting: 13th May 2026