



**COMBERTON
PARISH COUNCIL**

Full Council Meeting of the Parish Council

To All Members of the Comberton Parish Council:

You are summoned to attend the Comberton Parish Council Meeting, to be held on:

Wednesday 8th July 2026, at Comberton Village Hall, at 7.30pm.

The meeting is open to members of the public.

Jessie Brewer - Clerk and Proper Officer

Jessie Brewer

Agenda

26-27/ 48 Chairs welcome – (1 minute)

26-27/ 49 To receive apologies for absence – (1 minute)

26-27/ 50 To receive declarations of interests from councillors on items on the agenda – (2 minutes)

26-27/ 51 County and District Councillor reports – (5 minutes)

26-27/ 52 Public participation – (15 minutes)

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairperson. This is limited to 3 minutes per speaker.

26-27/ 53 To approve minutes of the Full Council Meeting held on 10th June 2026 - (2 minutes)

26-27/ 54 Matters arising (for information only) - (5 minutes)

26-27/ 55 Planning matters - (5 minutes)

26-27/ 56 Finance, procedure and administration – (5 minutes)

56.1. To approve payments as listed:

JESSIE BREWER

Recipient	Tr	Description	Total (incl. VAT)
Staff salaries	July 26		£1,907.88
PAYE, NI & Pensions	July 26		£307.53
Jessie Brewer		Working from home allowance backpay to 2024	£768.00
Three		June phone bill	£10.00
Simple Solutions		June 26 payroll	£36.25
Scribe		Monthly finance package	£42.00
Canva		June 26 subscription	£13.00
Microshade		Monthly invoice - June 26	£75.11
Royal Mail		PO Box annual fee	£499.80
County Broadband		June 26 internet pavilion	£28.99
Playsafety		ROSPA reports	£370.80
Essential Supplies		Power distribution box	£455.42
First Aid Cover		Bands in the Park first aid cover	£350.00
Will Bottrill		Fuel reimbursement	£70.27
Andy Marsh		Fuel reimbursement	£33.60
Lloyds		Multipay monthly fee	£3.00
Oakes and Watson		Removal of dead elm tree, South Street	£228.00
Amazon		Balls for MUGA	£80.20
Amazon		Ball rack for MUGA	£12.99
Amazon		Phone case for clerk work phone	£8.99
Rick Mister		Wood reimbursement	£44.50
Amazon		Pushpins for noticeboard	£3.29
E.ON		Pavilion electricity April - June 26	£99.10

56.2. To approve and sign the bank reconciliation June 2026 (Cllr Page and Cllr Edwards)

26-27/ 57 To review options for the new Comberton Parish Council logo - (5 minutes)

26-27/ 58 To review and authorise the Publication Scheme – (2 minutes)

26-27/ 59 To receive reports, updates and proposals from working groups and liaison managers for information:

- a) EWR Working Group – (5 minutes)
- b) Transport Working Group – (3 minutes)
- c) Recreation Working Group – (5 minutes)

59.1.c.1. To review the RoSPA report, and consider any potential actions or repairs.

59.1.c.2. To consider whether to install a container/storage unit on the recreation ground and, if so, the available options.

- d) Pavilion Working Group – (5 minutes)
- e) Finance Working Group – (2 minutes)
- f) Sewage – (2 minutes)
- g) Comberton Village College – (2 minutes)
- h) Meridian Primary School – (2 minutes)

JESSIE BREWER

- i) Comberton Playgroup – (2 minutes)
- j) Police Liaison – (2 minutes)
- k) Comberton Shed – (5 minutes)
- l) Natural Environment Committee – (5 minutes)
- m) Motion to Exclude Public and Press

In accordance with Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting during the consideration of the following item(s) of business, as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

59.1.m.1. HR Working Group – (10 minutes)

59.1.m.2. To discuss Maintenance Officers appraisal

- n) Motion to Re-Admit Public and Press

26-27/ 60 Date of next meeting: 9th September 2026

JESSIE BREWER