



**COMBERTON
PARISH COUNCIL**

Full Council Meeting of the Parish Council

To All Members of the Comberton Parish Council:

You are summoned to attend the Comberton Parish Council Meeting, to be held on:

Wednesday 9th September 2026, at Comberton Village Hall, at 7.30pm.

The meeting is open to members of the public.

Jessie Brewer - Clerk and Proper Officer

Jessie Brewer

03/09/26

Agenda

26-27/ 61 Chairs welcome – (1 minute)

26-27/ 62 To receive apologies for absence – (1 minute)

26-27/ 63 To receive declarations of interests from councillors on items on the agenda – (2 minutes)

26-27/ 64 County and District Councillor reports – (5 minutes)

26-27/ 65 Public participation – (15 minutes)

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairperson. This is limited to 3 minutes per speaker.

26-27/ 66 To approve minutes of the Full Council Meeting held on 8th July 2026 - (2 minutes)

26-27/ 67 Matters arising (for information only) - (5 minutes)

26-27/ 68 Planning matters - (5 minutes)

68.1. To consider and approve the establishment of a temporary working group to prepare draft Parish Council responses to any planning applications relating to the fields surrounding the village.

JESSIE BREWER

26-27/ 69 Finance, procedure and administration – (5 minutes)

69.1. To approve payments as listed:

Recipient	Tr	Description	Total (incl. VAT)
Staff salaries	Aug 26		£1,928.14
PAYE, NI & Pensions	Aug 26		£415.86
Staff salaries	Sept 26		£2,096.43
PAYE, NI & Pensions	Sept 26		£486.93
Three	Monthly phone bill (2 months)		£20.00
Simple Solutions	Monthly payroll (2 months)		£62.50
Scribe	Monthly finance package (2 months)		£84.00
Canva	Monthly subscription (2 months)		£26.00
Microshade	Monthly subscription (2 months)		£150.22
True Speed	Pavilion internet - monthly subscription (2 months)		£57.98
Instantprint	Bands in the Park banners		£80.11
Amazon	Lanyards Bands in the Park		£11.99
Amazon	Clerk monitor		£139.99
Amazon	Hazard tape		£8.99
Proludic	Installation of MUGA		£73,860.00
Proludic	Removal of skatepark		£2,228.70
Rick Mister	Reimbursements		£20.02
Aidan Petre	Bands in the Park travel expense		£29.48
Source for Business	Water for pavilion - Jan - July 26		£559.23
South Cambs	Election cost		£195.00
South Cambs	Bands in the Park bins		£185.00
Eclipse	Bands in the Park remaining marquee		£1,176.00
Marvall	Repair of lawnmower		£298.80
Comberton Baptist Ch	EDGE		£838.80
Top Garden Services	May grass cutting		£728.00
Top Garden Services	June grass cutting		£728.00
Top Garden Services	July grass cutting		£728.00
Firecrest	Bands in the Park - ceilidh balance		£680.00
Zurich	Annual insurance		£1,365.60
PKF Little John	Annual external audit		£504.00
Oakes and Watson	Tree survey		£1,080.00

69.2. To approve and sign the bank reconciliation for June, July and August 2026

26-27/ 70 To consider the request for a grant from the Comberton Twinning Association – (4 minutes)

JESSIE BREWER

26-27/ 71 To consider the request to use the recreation ground for Meridian's fun run on October 1st – (2 minutes)

26-27/ 72 To consider a councillor's attendance to the People's Emergency Briefing on behalf of the Parish Council – (2 minutes)

26-27/ 73 To consider the request to have a bouncy castle outside 21 Hillfield Road – (2 minutes)

26-27/ 74 To review and approve the wild fire contingency plan – (5 minutes)

26-27/ 75 To consider and resolve that Comberton Parish Council meets the eligibility criteria to exercise the General Power of Competence (Localism Act 2011) – (3 minutes)

75.1. Confirmation that the clerk now holds the required qualification

75.2. Confirmation that the required proportion of Councillors meet the electoral condition

26-27/ 76 To receive reports, updates and proposals from working groups and liaison managers for information:

a) EWR Working Group – (5 minutes)

b) Transport Working Group – (3 minutes)

c) Recreation Working Group – (5 minutes)

76.1.c.1. To consider the storage container proposal

d) Pavilion Working Group – (5 minutes)

76.1.d.1. To consider a proposal for funding improvements to the pavilion

e) Finance Working Group – (2 minutes)

f) Sewage – (2 minutes)

g) Comberton Village College – (2 minutes)

h) Meridian Primary School – (2 minutes)

i) Comberton Playgroup – (2 minutes)

j) Police Liaison – (2 minutes)

k) Comberton Shed – (2 minutes)

l) Natural Environment Committee – (10 minutes)

76.1.l.1. To review Watts Woods, and its security

76.1.l.2. To review bringing in restrictions for Watts Woods, and signage to reflect these

76.1.l.3. To consider installing a tether for pond life ring

m) HR Working Group – (2 minutes)

26-27/ 77 Date of next meeting: 14th October 2026

JESSIE BREWER