



**COMBERTON
PARISH COUNCIL**

Full Council Meeting of the Parish Council

To All Members of the Comberton Parish Council:

You are summoned to attend the Comberton Parish Council Meeting, to be held on:

Wednesday 14th October 2026, at Comberton Village Hall, at 7.30pm.

The meeting is open to members of the public.

Jessie Brewer - Clerk and Proper Officer

Jessie Brewer

Agenda

26-27/ 78 Chairs welcome – (1 minute)

26-27/ 79 To receive apologies for absence – (1 minute)

26-27/ 80 To receive declarations of interests from councillors on items on the agenda – (2 minutes)

26-27/ 81 County and District Councillor reports – (5 minutes)

26-27/ 82 Public participation – (15 minutes)

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairperson. This is limited to 3 minutes per speaker.

26-27/ 83 To approve minutes of the Full Council Meeting held on 9th September 2026 - (2 minutes)

26-27/ 84 Matters arising (for information only) - (5 minutes)

26-27/ 85 To note the resignation of Councillor Bottrill and the resulting casual vacancy - (2 minutes)

26-27/ 86 Planning matters - (5 minutes)

26-27/ 87 Finance, procedure and administration – (5 minutes)

87.1. To approve payments as listed:

JESSIE BREWER

Recipient	Tr	Description	Total (incl. VAT)
Staff salaries	Oct 26		£1,970.99
PAYE, NI & Pensions	Oct 26		£430.18
Three	Monthly phone bill		£20.00
Simple Solutions	Monthly payroll		£26.25
Scribe	Monthly finance package		£84.00
Canva	Monthly subscription		£26.00
Microshade	Monthly subscription		£150.22
True Speed	Pavilion internet - monthly subscription		£57.98
Amazon	Computer monitor		£19.99
Top Garden Services	August grass cutting		£728.00
E.ON	July - September 26 electicity	£184.96 (account still in credit)	
Barriers Direct	Heavy duty parking post		£73.92
The Christmas Decora	Christmas tree for 2025 (late invoice)		£2,460.00

87.2. To approve and sign the bank reconciliation for September 2026

26-27/ 88 To consider the grant request from the Comberton Scouts for a donation towards their new trailer - (3 minutes)

26-27/ 89 To consider allocating funds towards Remembrance Day arrangements and to approve the use of the Jeep on the pond (31st Oct - 1st Nov) - (2 minutes)

26-27/ 90 To confirm response to Rights of Way Improvement Plan questionnaire – (5 minutes)

26-27/ 91 To receive reports, updates and proposals from working groups and liaison managers for information:

- a) EWR Working Group – (3 minutes)
- b) Transport Working Group – (7 minutes)
 - 91.1.b.1. To consider the proposal for speed limiting measures on Barton Road/ West Road
- c) Recreation Working Group – (15 minutes)
 - 91.1.c.1. To consider the installation of a storage container next to the Pavilion on Comberton Recreation Ground and to agree to submit a planning application, if required
 - 91.1.c.2. To consider and approve the proposed specification and location of the storage container
 - 91.1.c.3. To consider quotes for treatment of the leatherjacket issue on the Recreation Ground pitches
 - 91.1.c.4. To consider quotes for installing rabbit fencing around the Recreation Ground pitches
- d) Pavilion Working Group – (5 minutes)
 - 91.1.d.1. To propose a village consultation on pavilion development plan

JESSIE BREWER

91.1.d.2. To consider proposal for installation of heaters in the pavilion and to fix a failing ventilation fan

e) Finance Working Group – (2 minutes)

91.1.e.1. To provide an update on remaining S106, earmarked, and unallocated saving funds

f) Sewage – (2 minutes)

g) Comberton Village College – (2 minutes)

h) Meridian Primary School – (2 minutes)

i) Comberton Playgroup – (2 minutes)

91.1.i.1. To confirm that the conditions of the grant funding have been met by Comberton Playgroup

j) Police Liaison – (2 minutes)

k) Comberton Shed – (2 minutes)

l) Natural Environment Committee – (10 minutes)

91.1.l.1. To discuss 29 Hillfield Road tree

91.1.l.2. To consider and approve the reallocation of the underspend from the tree survey budget to the tree works budget

m) HR Working Group – (5 minutes)

91.1.m.1. To resolve that, under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the following item(s) of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

91.1.m.2. To discuss the Clerks pay

91.1.m.3. To resolve that the press and public be readmitted to the meeting following consideration of the confidential item.

26-27/ 92 Date of next meeting: 11th November 2026